

*Oneonta City School District
Finance/Audit Committee Meeting Minutes
October 11, 2023*

The meeting began at 5:20pm.

Members Present: Lisa Weeks, Business Manager;
Sue Kurkowski, Board of Education.

Admin Present: Coleen Moore, Assistant Superintendent Of Curriculum & Instruction

Members Absent: Tom Brindley, Superintendent;

Shawn Beckerink, Board of Education; Shari Johnson-Ploutz, Board of Education

Review of Financial Memorandum-All 3 items on the Financial Memorandum were reviewed and discussed including student program contract, donation and budget transfer.

Medicare Advantage Premium Changes-We were very recently notified by our health insurance consortium that Excellus will be raising our Medicare Advantage Plan premium by 50% in January 2024. They have given us options to stagger the increase with some of it being absorbed in January and the rest being absorbed in July 2024. Our district is leaning more toward a one-time increase in January to limit the amount of times it increases for retirees. While most of our retirees don't pay, those with spousal coverage (approximately 15) will see and increase. The increased premium is still about half the cost of our active plan. The increase to the district for this budget year will be approximately \$70,000.

We have also asked Brown & Brown, our brokers, to seek quotes for other similar plans.

Salary/Contractual Issues-Just to keep the committee in the loop, we discussed two OTA contractual overpayment issues due to misinterpretation of the contract.

-Ten (10) OTA members received column moves which were miscalculated, resulting in an overpayment. All members were notified and given options to reimburse the district for the overpayment.

-Ten (10) LTA's have had longevity stipends added to their 2023-24 contractual salary in error. The error was recently brought to the attention of the business office. Calculations and options for recovery will be provided to all 10 staff members tomorrow. The overpayment for this ranges from \$50 to \$150.

-Extended Day hourly-One elementary site is requesting to be paid for hours that the program is not running.

-Retired Clerical Hourly-Last year, the board approved a higher rate of pay (\$15) for retired OCSD clerical substitutes. Previously they were paid minimum wage. There is a benefit to having a sub who is familiar with the district and processes. This was presented for committee discussion and consideration as minimum wage will increase to \$15 per hour in January 2024. We will revisit this at the November meeting.

Other Discussion

Extended Day-There was a question regarding child care subsidies for the Extended Day Program. We used to accept them but currently do not as there were some extensive training requirements for our staff to complete in order to comply with the subsidy acceptance. We will continue to look into this and report back to the committee. The Business Office and Extended Day Program Director are working together to get Extended Day set up on School Bucks so that parents can pay online with credit card. We hope to have this set up soon.
The district will be contacting outside agencies to discuss turning the program over.

Our meeting ended at 5:45pm.
Next meeting: November 8, 2023; 5:15pm
Location: Valleyview Elementary

Respectfully submitted,

Lisa J. Weeks

Business Manager